



Position: Certified Medical Assistant – Internal Medicine
Post Date: 11 Jan 2018
End Date: 10 Feb 2018

Description:

Broadway Medical Clinic has an immediate opening for a Certified Medical Assistant in our Internal Medicine practice. This position is Full-Time and benefited.

Broadway Medical Clinic, which started in 1932, is one of the longest operating physician owned practices in Portland. The clinic is located in the Hollywood District, close to MAX and major bus lines. Broadway Medical Clinic offers competitive hourly wages and benefits.

Primary responsibilities: Phone communication and patient instruction per Physician direction, care coordination, clinic workflow, and EHR documentation, assisting with in-office procedures and vaccinations. Qualified candidates must effectively communicate with physicians and other staff.

Qualifications required for position: Qualified candidates will have a valid Certified Medical Assistant Credential from AAMA or NCCT as well as current CPR certification. Minimum one (1) year clinical experience in primary medicine required. Electronic Medical Records (EMR) experience preferred.

If you meet the qualifications for this position, submit your resume, cover letter to Human Resources at hr@bmcllp.net. No phone calls, please.

Broadway Medical Clinic, LLP

ATTN: Human Resources
4212 NE Broadway
Portland, Oregon 97213
email: hr@bmcllp.net